



CIRCUIT COURT OF ST. LOUIS COUNTY
STATE OF MISSOURI

NEUTRAL QUALIFICATION FORM
Pursuant to Local Rule 38

I am applying for inclusion on the list of neutrals to be maintained by the Circuit Clerk pursuant to Local Rule 38 of the Circuit Court of St. Louis County. The following information is supplied in support of this application.

1. Name: HOUSTON MARY ELIZABETH
(Last) (First) (Middle)
2. Address: 3923 ROLAND BLVD., ST. LOUIS, MO 63121
MAILING ADD.
P.O. BOX 210755, ST. LOUIS, MO 63121
(City) (State) (ZIP+4)
3. Telephone Number: 314-383-0575
4. Facsimile Number: 314-383-0575
5. State the standard hourly fee for your services as a neutral. \$225.00-plus admin. fee
6. List your appropriate training or equivalent experience in conducting alternative dispute resolution as required for certification under Supreme Court Rule 17.04.
BASIC MEDIATOR TRAINING COURSE IN DALLAS, TEXAS FROM MEDIATION SERVICES AND INSTRUCTION (MST) APPROVED FOR 40-CLASS ROOM HOURS ON MEDIATING CIVIL CASES.
7. Please list all areas of substantive law or experience which are or have been a significant part of your professional background or practice.
4 YEARS CERTIFICATION PROGRAM IN CASUALTY CLAIMS LAW AT THE AMERICAN EDUCATION INSTITUTE (1991) RECIEVED CERTIFICATION IN FOLLOWING:
CASUALTY PROPERTY CLAIMS LAW
CASUALTY CLAIMS LAW
CASUALTY WORKERS COMPENSATION CLAIMS LAW

8. [If the answer to any of the following questions is yes, please explain the circumstances on a separate sheet and attach.]

- a. Have you ever been disciplined for violation of any code of professional ethics or responsibility? NO
- b. Have you ever pled guilty to or been found guilty of a felony? NO
- c. Have you ever been found liable for fraud or any other intentional tort? NO
- d. Have you ever had a professional license revoked or suspended for reasons other than non-payment of dues? NO
- e. Have any professional malpractice judgments been entered against you? NO

9. List the courts and professional organizations in which you currently hold certifications as a neutral, mediator, arbitrator, or other ADR service provider.

NEUTRAL MEDIATOR CIRCUITE COURT OF ST. LOUIS CITY. APPLICATION
IN PROCESS TO NAME LIST ON THE MISSOURI BAR RULE 17 LIST OF
DISPUTE RESOLUTION. NEUTRAL UNDER CATEGORY OF MEDIATION
GENERAL CIVIL.

10. In the space below, briefly describe your experience, qualifications, special areas of expertise, and any other reasons why you should be selected as a neutral.

work history: 25 YEARS INSURANCE CASUALTY CLAIMS CONSULTANT IN MISSOURI, ILL. AND 13 OTHER STATES. PROVIDING LITIGATION MANAGEMENT ON COMMERCIAL LIABILITY, PRODUCT LIABILITY, GENERAL LIABILITY, PERSONAL LINE LIABILITY AND WORKERS COMPENSATION INVOLVING INJURIES AND PROPERTY DAMAGE.

I HAVE EXTENSIVE KNOWLEDGE AND TRAINING IN INSURANCE CLAIM LAW WHICH INCLUDES POLICY CONTRACTS, MEDICAL ISSUES, SUBROGATION ISSUES AND LIENS. EXAMINED CASE FILES WHICH ENVOLED INVESTIGATION AND NEGOTIATION OF SETTLEMENT, ADVISING OUTSIDE LEGAL COUNSEL ON LITIGATION PROCEDURE. ATTENDED ARBITRATION AND MEDIATION HEARING IN MISSOURI AND OTHER STATES. MY CASUALTY CLAIMS EXPERIENCE AND LEGAL TRAINING AND EXPERIENCE ASSURES I HAVE UNSTANDING OF CIVIL CASES AND OTHER GUIDING FACTOR IN MEDIATION PROCESS.



(Signature)

8/22/01
(Date)

THIS FORM WILL BE MADE AVAILABLE TO THE PARTIES TO ASSIST THEM IN CHOOSING A NEUTRAL.