DOMESTIC VIOLENCE COURT OF ST. LOUIS COUNTY

Respondent Services INTERNSHIP APPLICATION

Compliance Interns for the DV Court assist and monitor the compliance of individuals who have an Order of Protection (O.P.) issued against them that includes special conditions. Compliance Interns explain the Judicial Monitoring process to respondents, assist with case management and collaborate with advocates, community agencies and court staff to ensure compliance with O.P.'s.

It is the policy of the Domestic Violence Court of St. Louis County to provide equal opportunity to all applicants based on qualifications and abilities and without regard to Military status, race, ethnicity, gender, age, marital status, sexual orientation or disability.

CONTACT INFORMATION

Date _____

Name _____
(First) (Middle) (Last)

Home Address _____
(Street) (City) (Zip)

Cell Phone _____ Work Phone _____

E-Mail Address _____

Date of Birth _____

Emergency Contact _____
(Name) (Phone Number) (Relationship to Applicant)

EDUCATION

Tell us about your education, starting with high school and any college, graduate or post-graduate work.

School	Degree/Major(s)	Year Graduated

WORK AND VOLUNTEER EXPERIENCE

Tell us about any relevant work experience, both paid and volunteer, from the last 4 years. Please also attach a resume.

Dates	Employer/Organization	Job Title	FT/PT/Volunteer
			Full-Time ___
			Full-Time

_____ Full-Time ___

_____ Full-Time ___

**Please explain your reasons for leaving the above organizations, if applicable.*

How did you hear about intern/volunteer opportunities with the Domestic Violence Court of St. Louis County?

What days and times are you typically available? Any additional information to know about your availability?
Note: All volunteer opportunities take place between 8am and 5pm Monday through Friday at 105 S Central Ave in Clayton.

Monday	Tuesday	Wednesday	Thursday	Friday

Please add any additional information needed about your availability:

Hours needed to complete internship: _____

(Please check the semester(s) for which you are applying. Two semester practicum is preferred)

☐ Fall/Spring Semester ☐ Spring/Summer Semester ☐ Summer/Fall Semester

Please list three references familiar with your previous work, education, or volunteerism.

1. Name: _____ Phone or email: _____
2. Name: _____ Phone or email: _____
3. Name: _____ Phone or email: _____

SPECIAL INTERESTS & ACTIVITIES (i.e. professional, social, recreational, civic organizations)

PRELIMINARY SCREENING/BACKGROUND INFORMATION

Have you ever been charged or convicted of a violation of any law other than minor traffic violations?
No ◯ Yes ◯
If so, give details including date, place, nature of offense and disposition in the space provided below:

(Applicants with misdemeanor or felony charges will be evaluated on a case-by-case basis, considering the time passed since the incident and the degree of seriousness of the charge.)

Have you even been the subject of a child abuse/neglect investigation? No ◯ Yes ◯
If so, please explain:

Have you ever been a victim of a crime? No ◯ Yes ◯
If so, please explain:

STATEMENT OF REQUIRED TRAINING

If accepted into the Domestic Violence Court Internship Program, I agree to attend all training as required and understand that I cannot assume the duties of a Compliance Intern until completion of the training.

STATEMENT OF VOLUNTEER SERVICE

I understand that information contained in this application is for use by the Domestic Violence Court of St. Louis County. I understand that the Domestic Violence Court of St. Louis County will complete a criminal record check and child abuse/neglect record check.

STATEMENT OF CONFIDENTIALITY

I understand that the information that I receive or hear in performing my duties as a Compliance Intern is confidential. I agree to keep this information in strict confidence, sharing it only with persons as set forth by Missouri law.

STATEMENT OF INTENT

I wish to apply to become a Compliance Intern for the Domestic Violence Court of St. Louis County. I have read and understand the above **STATEMENT OF REQUIRED TRAINING, STATEMENT OF VOLUNTEER SERVICE** and **STATEMENT OF CONFIDENTIALITY**, and I have filled out this application accurately and completely. I certify that I am at least 18 years of age and have a high school diploma or equivalent.

Signature of Applicant _____ Date _____

ESSAY

Please write a minimum one-page response (attach additional pages if needed): Please describe your interest in interning or volunteering with the Domestic Violence Court Compliance Program. In your response, discuss what draws you to this work, what you hope to learn, the skills, experiences, or perspectives you would bring to support the Court's mission and the individuals it serves, and any challenges you anticipate encountering and how you would manage them.

ESSAY (cont.)

To submit your application or to discuss volunteer opportunities further contact:
MaKayla Berezin
Domestic Violence Petitioner Services & Volunteer Coordinator
Makayla.Berezin@courts.mo.gov
314-615-4463